

# venue hire terms & conditions

calderdale yoga centre

## **Booking**

The hire rate for the centre is £16 per or hour £110 for one full day (7 hours or more) or £200 for 2 days (7 hours or more for each day.) Please pay a £25 non-refundable deposit to secure your booking.

You will be charged the full rate if you cancel within 7 days of your booking.

Please pay the balance 7 days prior to the event.

Hire time includes set up and take down time.

Use of the centre is strictly for the purposes outlined in the booking agreement

You are responsible for arranging professional liability insurance for activities taking place in the centre.

# Promoting your event

Please send us any posters that you wish to display at the centre free of charge.

Please let us know if you want us to advertise your event on our Facebook page free of charge.

Promote your event on our website for an additional £25.00

#### **Arrival**

Please check your email for door code.

NO SHOES to be worn in the centre studio at any time.

Chris and Donna are your main points of contact for all venue information.

Chris 07503 035 588 or Donna 07985 274 181

### Departure

Please ensure that the centre is left clean and tidy, props stored tidily and all washing up put away.

On departure from the centre please ensure that all candles and incense sticks are extinguished, all windows closed, lights turned off and the door is closed properly and locked.

We are not responsible for the loss or damage of any personal property brought to the centre. Any lost items will be stored for 6 weeks.

Any damage to the centre or equipment is the responsibility of the person hiring the centre. If any damage occurs, we expect it to be paid for in full.

Please sign and date these terms to confirm your booking

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